

CHAPTER ONE FARMS ADMITTANCE & WAITING LIST POLICY

1. There is a non-refundable application fee of \$100 to help defray administrative expenses. This \$100 will be deducted from the admittance fee when your horse retires to Chapter One Farms.
2. A horse may be placed on Chapter One Farms' Waiting List at any age, but will not be offered a place until the horse is at least 20 years old.
3. When an application for Chapter One Farms Waiting List is received, it will be given first to the Horse Welfare Manager to look over. If she feels it would be helpful, she may call the owner to discuss their horse and to answer any questions they may have. Only then will the application form be given to the Chapter One Farms Waiting List manager to be added to the waiting list.
4. Horses shall be admitted to Chapter One Farms in order of their date of application to the waiting list.
5. When the offer of a stall is made to a horse's owner, Chapter One Farms would like to have a decision within a week. If the offer is accepted, Chapter One Farms would like to have the horse retired within a month. Monies must be cleared prior to horse arrival.
6. A horse's retirement to Chapter One Farms may be deferred for a period of one, two or three years for up to two times. Additional deferrals will require a non-refundable fee of \$100 each.
7. If two or more horses need to be brought in together, a fee of \$450 will be assessed monthly for each stall that is being held empty for these horses until the required number of empty stalls becomes available.
8. Before being admitted to Chapter One Farms, all horses should have their shoes removed, unless they are needed for medical reasons and the owner is willing to accept the financial responsibility.
9. At the time of admittance to Chapter One Farms, the horse's ownership is transferred to Chapter One Farms. Chapter One Farms becomes the sole owner and care provider. The former owner relinquishes all rights to said horse and the horse shall remain at Chapter One Farms until it expires. There is a one-time admittance fee for retiring a horse to Chapter One Farms (as of July 2012 the fee is \$7,500 for a horse between 20 and 24 years of age and \$7,000 for a horse 25 years and older).
10. At the time of admittance, all newly retired horses will be quarantined for a period of 7 days.
11. Prior to final acceptance as a permanent resident of Chapter One Farms, each incoming horse will be subject to an agreed 60 day Mutual Trial Period between its owner and Chapter One Farms. Conditions for this trial period are detailed elsewhere.
12. Upon admittance, former owners are expected to cover, on a monthly basis, the cost of shoes (if required) and the cost of any medications needed for their horses. Should a horse's overall health condition change, former owners may be asked to help with additional medications.

14. If a horse is in a rescue situation from an animal sanctuary or similar authority, Chapter One Farms will make every effort to accommodate said horse/horses with or without the entrance fee and the age requirement may be waived.

Signature_____Date